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Health Education England

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Dear Colleague

Re: General Medical Council (GMC) National Trainer Survey 2016

You may be aware that the GMC are launching their first Trainer Survey during early 2016, which following a pilot across 3 regions is now ready to be launched nationally. We understand the process and system will be very similar to the National Trainee Survey.

It is recognised that you, as providers, have already built up systems within your Trusts which will enable the Trainer Survey data to be there ready for collection. This is through the work on the Trainer Recognition project.

In preparation for the GMC trainer survey launch, HEEM will require all the data on your trainers to be forwarded to us by way of an Excel spreadsheet by 11th December 2015. This will enable us to prepare the data and send it onto the GMC for them to validate.

The mandatory requirements for the data will be:

- GMC number
- First name
- Surname
- Trainer specialty
- Trainer role
- Board or Trust code
- Site Code

Please note that the GMC will not be collecting Doctors email addresses from LETBs as the GMC hold this on their Doctors online account. However, HEEM will collect the email addresses as part of the data collection process as this provides us with an additional opportunity to communicate with this group. You may wish to make your trainers aware that you may be sharing their emails with HEEM for this purpose. HEEM will not share their emails with any other third party.

We would also like to inform you that during the HEEM Quality Management Visits this Autumn, we will be asking each Trust to present their position statements around trainer recognition; we look forward to seeing your systems and discussing them in more detail at the visits.

Yours faithfully

Jill Guild CMrg CMI
Head of Quality & Regulation