

LNR and Trent Foundation Schools, F1 Sign Off: 2016 Entrants  
ARCP Panel Checklist

<b>Foundation Doctor Name:</b> <b>Hospital Name:</b>	<b>Evidence (Y/N)</b>	<b>If no, what evidence is missing?</b>
<b>Provisional registration and a licence to practise with the GMC</b> To undertake the first year of the Foundation Programme doctors must be provisionally registered with the GMC and hold a licence to practise.		
<b>Completion of 12 months F1 Training</b> The maximum permitted absence from training, not including annual leave, during the F1 year is 20 working days.		
<b>Completion of educational supervisor initial meetings</b> Required for all three rotations.		
<b>Satisfactory educational supervisor's end of year report</b> To include confirmation that the F1 doctor has satisfactorily completed the F1 outcomes against all 12 Foundation Curriculum syllabus headings.		
<b>Satisfactory educational supervisor's end of placement reports</b> Required for the first and second rotations only.		
<b>Satisfactory clinical supervisor's end of placement reports</b> Required for all three rotations.		
<b>Satisfactory completion of the required number of assessments</b> <ul style="list-style-type: none"> <li>• 2 Team Assessment of Behaviour (TAB) rounds.</li> <li>• All 15 GMC mandated Core Procedures.</li> </ul>		
<b>A valid Immediate Life Support (or equivalent) certificate</b> If the certificate has expired, it may be appropriate to accept evidence that the doctor has booked to attend a refresher course.		
<b>Evidence of completion of Prescribing Safety Assessment (PSA)</b> Certificate must be dated within 2 years of start of F1 training.		
<b>Evidence of participation in all foundation school end of placement surveys and the national GMC trainee survey</b>		
<b>Completion of the required number of Supervised Learning Events</b> <ul style="list-style-type: none"> <li>• Minimum of 9 direct observation of doctor/patient interactions (i.e. Mini-CEX or DOPS), at least 6 must be Mini-CEX</li> <li>• Minimum of 6 Case-Based Discussions</li> <li>• Minimum of 1 Developing the Clinical Teacher.</li> </ul>		
<b>Attendance record at foundation generic hospital teaching sessions</b> The acceptable attendance record is a minimum of 70% of all delivered training.	<b>%</b>	

<b>Foundation Doctor Name:</b> <b>Hospital Name:</b>	<b>Evidence (Y/N)</b>	<b>If no, what evidence is missing?</b>
<b>Satisfactory completion of the F1 generic foundation skills programme</b> <ul style="list-style-type: none"> <li>• F1 Acute Simulation Training day</li> <li>• End of Life Care Training</li> </ul>		
<b>Signed probity and health declarations on the ePortfolio system</b>		
<b>ARCP Panel satisfied there are no outstanding probity concerns</b> including outstanding course cancelation fees		
<b>Signed Form R on the ePortfolio system</b>		

<b>1<sup>st</sup> ARCP OUTCOME</b>			
<b>ARCP Chair Signature</b>		<b>Date</b>	
<b>ARCP Chair Name (PLEASE PRINT)</b>			

<b>2<sup>nd</sup> ARCP OUTCOME (if required)</b>			
<b>ARCP Chair Signature</b>		<b>Date</b>	
<b>ARCP Chair Name (PLEASE PRINT)</b>			