

LNR and Trent Foundation Schools, F2 Sign Off: 2016 Entrants
ARCP Panel Checklist

Foundation Doctor Name: Hospital Name:	Evidence (Y/N)	If not what evidence is missing?
Full registration and a licence to practise with the GMC To undertake the second year of the Foundation Programme doctors must be fully registered with the GMC and hold a licence to practise		
Completion of 12 months F2 Training. The maximum permitted absence from training, not including annual leave, during the F2 year is 20 working days		
Completion of educational supervisor initial meetings* Required for all three rotations		
Satisfactory educational supervisor's end of year report To include confirmation that the F2 doctor has satisfactorily completed the F2 outcomes against all 12 Foundation Curriculum syllabus headings		
Satisfactory educational supervisor's end of placement reports* Required for the first and second rotations only		
Satisfactory clinical supervisor's end of placement reports* Required for all three rotations		
Satisfactory completion of the required number of assessments <ul style="list-style-type: none"> • 2 Team Assessment of Behaviour (TAB) rounds • All 15 GMC mandated Core Procedures (if not completed in F1) 		
A valid Advanced Life Support (or equivalent) certificate If the certificate has expired, it may be appropriate to accept evidence that the doctor has booked to attend a refresher course		
Evidence of completion of Safeguarding level 2 training This can be Trust training or e-learning for healthcare		
Evidence of participation in systems of quality assurance and quality improvement projects F2 doctors must: <ul style="list-style-type: none"> • manage, analyse and present at least one quality improvement project and use the results to improve patient care • complete the GMC national trainee survey • complete all foundation school end of placement surveys 		
Completion of the required number of Supervised Learning Events <ul style="list-style-type: none"> • Minimum of 9 direct observation of doctor/patient interactions (Mini-CEX or DOPS), at least 6 must be mini-CEX • Minimum of 6 Case-Based Discussions • Minimum of 1 Developing the Clinical Teacher 		
Attendance record at foundation generic hospital teaching sessions The acceptable attendance record is a minimum of 70% of all Trust delivered F2 teaching	%	

Foundation Doctor Name: Hospital Name:	Evidence (Y/N)	If not what evidence is missing?
Satisfactory completion of the F2 Foundation Skills programme <ul style="list-style-type: none"> • F2 Acute Simulation training day • One of the Foundation Choices courses (CRIMP, Effective Consultations, Paediatric AIMS, Resilience Skills, Teaching Skills, Mentoring) • Psychiatry Simulation training day • Public Health training day • End of Life Care training day • Mandatory eLearning Modules: <ul style="list-style-type: none"> ○ Consent (e-Learning for Healthcare) ○ Psychiatry (HEEM VLE) 		
Signed probity and health declarations on the e-Portfolio system		
ARCP Panel satisfied there are no outstanding probity concerns including outstanding course cancellation fees		
Signed Form R on the e-Portfolio system		

1st ARCP OUTCOME			
ARCP Chair Signature		Date	
ARCP Chair Name (PLEASE PRINT)			

2nd ARCP OUTCOME (if required)			
ARCP Chair Signature		Date	
ARCP Chair Name (PLEASE PRINT)			

*For those on 6 month Academic rotations please adjust accordingly.