

## **Guidelines for Applications for HEE-EM Education Bursary Awards 2016**

### **1. Who can apply?**

This award is open to all Educators from medical, nursing, midwifery, dentistry and allied health professions. In medicine this would include Educational Supervisors, College Tutors, Training Programme Directors, (TPDs) and Heads of School, (HoS) in Primary and Secondary care. The awards are also open to senior nursing, midwifery, and allied health professional staff who have a formal role in education. The awards are only open to those individuals who are working within the NHS.

### **2. What are the Education Bursaries?**

The awards are designed to support senior educators pursue a postgraduate certificate, or higher degree in (medical) education. The fellowship awards are a means by which HEE-EM can support educational innovation across the East Midlands. This award cannot be used for any higher qualification, but must be used for a higher qualification in education, teaching and learning etc.

### **3. How do I apply?**

You apply by completing the application form, found on the HEE-EM website. Applications must be completed and submitted electronically, and you should seek the support of your line manager to participate. The closing date for applications is the **30<sup>th</sup> September 2016**. Successful applicants will be informed by email by the **31<sup>th</sup> October 2016**.

Application forms should be sent to [HEEM.Bursaries@nhs.net](mailto:HEEM.Bursaries@nhs.net) A small panel of lay partners will assess each application form on its merits. The application form should be used to explain to the panel what the benefits of study will be for the individual, and for the east midlands healthcare community.

### **4. What can the award be used for?**

The awards can only be used towards a higher qualification in (medical) education. The successful applicants can apply for a higher degree, or postgraduate qualification. The university can then invoice HEE-EM for the amount of the award. These invoices must be submitted and paid by the end of the financial year (March 2017). If the invoices have not been submitted by end of March 2017 the invoice cannot be paid. The bursary can only be spent on courses, and cannot be used to backfill staff.

### **5. How much is each award worth?**

Each award is worth up to £3000 towards the cost of a higher qualification in Education, (PG Certificate, Diploma or Masters).

**6. How many awards are there?**

There are a total of 6 awards in 2016/17.

**7. What happens if I win the award?**

HEE-EM will remain in contact with you, and will ask you to submit a brief report after 12-18 months. HEE-EM will want to know if the award has helped you as an educator, and how you are using the learning within your trust, speciality school etc. Applicants are more likely to be successful if they can show how they will use the award to impact the most learners across the region.