**Application for a Trainee Bursary 2017**

**Please complete electronically and only the white sections on page 2**

**Submit only one application per person**

Health Education England in the East Midlands is delighted to announce that it will be awarding bursaries to support the development of excellence for our trainees. The bursary can be used to support individual development in a number of ways:

* Attendance for applicants who have had presentations accepted at national or international conferences, and have no other sources of funding, are welcome and will be regarded as a priority for funding\*.
* Applications can also be for attendance of courses, and other developmental meetings, or to facilitate visits to other healthcare facilities or organisations, if the applicant can demonstrate that these will allow them to further develop in an area in which they have already demonstrated some expertise.

\*All East Midlands trainees may apply. Applications from NIHR trainees would rank lower than clinical colleagues who do not have access to an NIHR bursary and are far less likely to be approved.

**Use this form to submit your application (typed). Save it in Word (not PDF) with your name in the file name, for example: ‘**Bursary Application - O’REILLY Gerard’ **and email it to** [ESD.EM@hee.nhs.uk](mailto:ESD.EM@hee.nhs.uk) **by midnight on Sunday 3 December 2017.**

**The total available budget is £60,000 with a maximum individual bursary is £5,000.**

If successful, this amount would be added to the trainee’s study leave budget, and reimbursement will be made through their Trust in the usual way. Claims would need to be submitted by 16 March 2018 in advance of the end of this financial year.

* Submissions must be within the space provided overleaf, typed in Arial font, size 12.
* If you have had an abstract accepted by a meeting, please send a copy of the abstract with your application. Please state your contribution to the work being presented and, if appropriate, any plans you have for continuing the work.
* If you wish to spend time observing an outside organisation or attend a meeting/ course that is not covered by CSL please describe the work already done in this area and how attendance will help you develop this work. For example, if you wish to spend time looking at safety within a safety critical industry you would need to demonstrate that you have an interest in patient safety and have undertaken work, over and above the curriculum requirements, in this area.
* You will need to confirm that you have the necessary leave arrangements in place to cover the proposed activity.

Successful applicants will be expected to provide a brief report to HEE after completion of the bursary.

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| **APPLICANT DETAILS** |

Top of Form

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| --- | --- | --- | --- |
| **Surname** |  | **First Name** |  |
| **Specialty** |  | **Grade** |  |
| **Email** |  | | |
| **Employer** |  | | |

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| **TITLE OF APPLICATION** | **TOTAL COST** |
|  |  |
| **APPLICATION IN DETAIL (use only this space provided, Arial size 12)** | |
| Please type your application using Arial Size 12 [you may delete this text]. | |

**If this text appears on page 3, you have written too much. Your application must not exceed this page.**