

LNR and Trent Foundation Schools, F2 Sign Off: 2019 Entrants ARCP Panel Checklist

Foundation Doctor Name: Hospital Name:	Evidence (Y/N)	If not, what evidence is missing?	2nd ARCP (if required) Evidence (Y/N)
Full registration and a licence to practise with the GMC To undertake the second year of the Foundation Programme doctors must be fully registered with the GMC and hold a licence to practise			
Completion of 12 months F2 Training. The maximum permitted absence from training, not including annual leave, during the F2 year is 20 working days			
Completion of educational supervisor initial meetings* Required for all three rotations			
Satisfactory educational supervisor's end of year report To include confirmation that the F2 doctor has satisfactorily completed the F2 outcomes against all 20 Foundation Professional Capabilities with ES having rated the 4 sections as 'fully met'.			
Satisfactory educational supervisor's end of placement reports* Required for the first and second rotations only			
Satisfactory clinical supervisor's end of placement reports* Required for all three rotations			
Satisfactory completion of the required number of assessments <ul style="list-style-type: none"> • 2 Team Assessment of Behaviour (TAB) rounds • All 15 GMC mandated Core Procedures (if not completed in F1) 			
A valid Advanced Life Support (or equivalent) certificate If the certificate has expired, it may be appropriate to accept evidence that the doctor has booked to attend a refresher course			
Evidence of completion of Safeguarding level 2 training This can be Trust training or e-Learning for healthcare			
Evidence of participation in systems of quality assurance and quality improvement projects F2 doctors must: <ul style="list-style-type: none"> • manage, analyse and present at least one quality improvement project and use the results to improve patient care • complete the GMC national trainee survey • complete all foundation school end of placement surveys 			
Completion of the required number of Supervised Learning Events <ul style="list-style-type: none"> • Minimum of 9 direct observation of doctor/patient interactions (Mini-CEX or DOPS), at least 6 must be mini-CEX • Minimum of 6 Case-Based Discussions • Minimum of 1 Developing the Clinical Teacher 			

Foundation Doctor Name: Hospital Name:	Evidence (Y/N)	If not, what evidence is missing?	2 nd ARCP (if required) Evidence (Y/N)
Attendance record at foundation generic hospital teaching sessions The acceptable attendance record is a minimum of 30 hours of Trust delivered F2 teaching			
Continuous Professional Development Evidence of 30 hours CPD in line with the Guidance for Continuing Professional Development in the LNR and Trent Foundation Schools			
Satisfactory completion of the Foundation School F2 mandated training: <ul style="list-style-type: none"> • F2 Acute Simulation training day • Mandatory eLearning Modules: <ul style="list-style-type: none"> ○ Consent (e-Learning for Healthcare) ○ Psychiatry (e-Learning for Healthcare) 			
Completed an F1 or F2 placement in a Psychiatry role, <u>or</u> completed the Psychiatry Simulation training day (ie if the doctor has had a Psychiatry placement they do not need to attend the training course)			
Signed probity and health declarations on the e-Portfolio system			
ARCP Panel satisfied there are no outstanding probity concerns including outstanding course cancellation fees			
Signed Form R on the e-Portfolio system			

1 st ARCP OUTCOME			
ARCP Chair Signature		Date	
ARCP Chair Name (PLEASE PRINT)			

2 nd ARCP OUTCOME (if required)			
ARCP Chair Signature		Date	
ARCP Chair Name (PLEASE PRINT)			

*For those on 6 month Academic rotations please adjust accordingly.