**GP Specialty Trainee/Foundation Clinical Supervisor Course**

The course is delivered virtually via Teams and designed to provide familiarisation with the requirements to support and supervise GP and meets the GMC criteria for training clinical supervisors. Those that complete it and have a successful approval of their practice learning environment will have their GMC registration annotated as an educator which means you can be a supervisor.

Having completed the course, you will be able to provide clinical supervision, and where is a GP Training practice provide support to the approved GP Educational Supervisor. If you wish to become an Associate or a new Foundation Training Practice a full visit will be required. A brief overview can be found at the bottom of this section and information is provided on the course.

As a GP Clinical Supervisor for post graduate doctors in GP training you will be able to:

* See the trainee’s profile (posts etc.)
* View evidence – records of workplace-based assessments (WPBA)
* Undertake case-based discussions (CBDs)
* Consultation observations tools (COTs and Mini-CEX)
* Review multi source feedback (MSF)
* Review patient satisfaction questionnaires (PSQ)
* Clinical Examination of Procedural Skills (CEPS)
* Complete the Clinical Supervisors reports (CSR)
* Make entries into the trainee’s educator notes
* View trainee Annual Review of Competence Progression (ARCP) information
* View and even comment on Learning Log entries (in collaboration with the Educational Supervisor)

As a Foundation Clinical Supervisor, once approved you will be able to:

* See the trainee’s profile (posts etc.)
* View evidence – records of Supervised Learning Events (SLEs)
* Undertake case-based discussions (CBDs)
* Undertake mini clinical examination (mini-CEX)
* Review Team Assessment of Behaviour (TAB)
* Review/facilitate developing the clinical teacher SLE
* Complete the Clinical Supervisor Report (CSR)
* View trainee Annual Review of Competence Progression (ARCP) information

The course is split into an initial introduction day and a subsequent half day. The topics covered in the first day include:

* What is clinical supervision
* The role of the clinical supervisor
* The difference between foundation & GP programmes/needs
* The trainee journey – what they must do to gain their Foundation capabilities/GP CCT
* The principles of providing quality feedback
* What is debrief
* How humans learn
* The junior doctor’s contract - rotas
* Trainees requiring additional support
* The roles of Educational Supervisor, GP/Foundation Training programme Directors
* Q&A session

At the end of this day participants should be more proficient with understanding the clinical supervisor role, debriefing, giving feedback, running tutorials and generally supporting the educational supervisor and trainees in their practice.

The subsequent half day covers:

* The relevant eportfolio – FourteenFish & Horus
* The Workplace based assessments (WPBA) or Supervised Learning Events (SLE)
* Approval processes
* Further Q&A session

**Learning Environment Approval**

There are a few different types of learning environment approval.

**GP Training Practice** approval is where a practice has Educational Supervisor working within in. The practice will complete a self-assessment and have an informal meeting for support followed by a formal approval meeting – further details as per the website page under the new trainer’s course. If you already work in an established GP training practice and wish to become a CS for post graduate doctors in GP training then you can do this as soon as you have completed the course, submitted the GMC annotation form and seen that this has been added to your GMC registration.

If you are not working in an established GP training practice, then you can seek approval as an **Associate Training Practice** which means on successful approval the practice would be able to host those in the ST2 phase of GP training. It involves the completion of a practice self-assessment which helps to ensure everything taught on the CS course is in place such as a good induction programme, an acceptable rota, good supervision processes in place etc. An approval meeting with a training programme director or associate post graduate dean will then take place – these can be in person and or virtual.

**Foundation Training Practice** approval follows a similar process as above with a self-assessment and a meeting with the Foundation Training Programme Director. If the practice is already an approved GP Training Practice, then there is a top up approval process in place.

For further information regarding the CS course please contact

[Julia.Taylor@hee.nhs.uk](mailto:Julia.Taylor@hee.nhs.uk)

For further information regarding approval processes please contact

[gptrainervisits.em@hee.nhs.uk](mailto:gptrainervisits.em@hee.nhs.uk)