**CODE OF PRACTICE**

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| Next Recruitment episode anticipated | | | Round 1 |
| Specialty & Level (Type of Work) | | Public Health | ST1 |
| Recruitment Round | Round 1 | | |
| Type of Recruitment | National - Coordinated by [Health Education England East Midlands](https://www.eastmidlandsdeanery.nhs.uk/) | | |
| Qualification and Professional Registration required | Person specification can be found [here](https://specialtytraining.hee.nhs.uk/Recruitment/Person-specifications) | | |
| Eligibility Criteria | Please refer to the [Applicant Handbook](https://specialtytraining.hee.nhs.uk/portals/1/Content/Resource%20Bank/Recruitment%20Documents/Applicant%20Handbook%202018.pdf), [Faculty of Public Health website](http://www.fph.org.uk/recruitment_information) and person specification above for eligibility criteria. | | |
| Anticipated Number of Vacancies | 6 | Previous Year Fill Rate | 100% |
| Anticipated Start Date | 1 August 2018 | | |
| Competition Ratios | [Competition Ratios](http://www.fph.org.uk/number_of_posts_and_competition_ratios) | | |
| Contact | Fitness to Practice Declarations [fitnesstopractise.em@hee.nhs.uk](mailto:fitnesstopractise.em@hee.nhs.uk)  General and confidential enquiries [publichealthrecruitment.em@hee.nhs.uk](mailto:medicalrecruitment.em@hee.nhs.uk) | | |
| Application Process | [Faculty of Public Health](http://www.fph.org.uk/recruitment_information)  [Applicant Handbook](https://specialtytraining.hee.nhs.uk/portals/1/Content/Resource%20Bank/Recruitment%20Documents/Applicant%20Handbook%202018.pdf) and [Specialty Specific Guidance](http://www.fph.org.uk/recruitment_information) | | |
| Online Recruitment Portal | [Oriel](https://www.oriel.nhs.uk/Web) | | |
| **Recruitment Timetable** | | | |
| Advert | [NHS Jobs](https://www.jobs.nhs.uk/xi/vacancy/24e57cb89179b79c4d84fddcf5b7a327/?vac_ref=914838547)  [Universal Jobmatch](https://jobsearch.direct.gov.uk/GetJob.aspx?JobID=44767707&JobTitle=Public+Health+Specialty+Registrar&rad_units=miles&brd=6978%2c6985%2c6988&pp=25&vw=b&setype=1&lid=808&cy=UK&pg=1&q=public+health&sort=rv.dt.di&re=134&AVSDM=2017-11-02+02%3a03%3a00)  [Oriel](https://www.oriel.nhs.uk/Web) | | |
| Advert Appears | 2 November 2017 | | |
| Apply From | 10am, Wednesday 8 November 2017 | | |
| Closing Date | 4pm, Thursday 30 November 2017 | | |
| Interview Date(s) | Assessment Centre – 10 January 2018 (held at various locations)  Selection Centre – 12 – 14 February 2018 | | |
| Interview Location | Burleigh Court, Loughborough [Directions](http://www.burleigh-court.co.uk/imago/directions) | | |
| What to bring to Interview | A comprehensive list of items to bring to interview will be sent to candidates | | |
| Travel Expense Claim | Claim forms and guidance notes can be downloaded from [here](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=1384) | | |
| Offers from | First offers will be made as soon as possible after completion of interviews but no later than 5 March 2018. | | |
| Offer rules | If you receive an offer through Oriel, you will be able to accept, reject or hold (until a set date). In responding, this implies acceptance of certain conditions. You will have 48 hours from the time of your offer, including weekends and bank holidays, to decide whether to accept, reject or hold it.  IF YOU DO NOT RESPOND TO YOUR OFFER WITHIN 48 HOURS, THE OFFER WILL EXPIRE AND IT WILL BE OFFERED TO ANOTHER APPLICANT.  However if you intend to reject, please do so as soon as possible as this will allow the offer to be made to another applicant. If you were not offered a post in the initial release of offers, this does not mean you will not be offered one later on, as offers are recycled if other applicants reject them. | | |
| **Programme Information** | | | |
| Programme Details | Further details about the programme can be found at [here](https://www.eastmidlandsdeanery.nhs.uk/page.php?area_id=6) | | |
| Role Description | Information regarding the role and what is involved in the specialty can be found at <https://www.healthcareers.nhs.uk/>  A [video cast](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=1248) developed by us, may give you an insight into the specialty and may help you to make an informed choice when applying to specialty training. | | |
| Training Location | [Nottingham City Council](http://www.nottinghamcity.gov.uk/article/22779/Homepage)  [Nottinghamshire County Council](https://www.nottinghamshire.gov.uk/)  [University of Nottingham](http://www.nottingham.ac.uk/)  [Derby City Council](http://www.derby.gov.uk/)  [Derbyshire County Council](http://www.derbyshire.gov.uk/)  [Leicester City Council](http://www.leicester.gov.uk/homepage.aspx)  [Leicestershire County Council](http://www.leics.gov.uk/)  [University of Leicester](http://www.le.ac.uk/)  [Lincolnshire County Council](http://www.lincolnshire.gov.uk/)  [Northamptonshire County Council](http://www.northamptonshire.gov.uk/en/Pages/HomePage.aspx)  [University of Derby](http://www.derby.ac.uk/)  [University of Sheffield](http://www.shef.ac.uk/)  Public Health England East Midlands Centre | | |
| Anticipated Duration Of Programme | 5 years without MPH  4 years 3 months with MPH | | |
| Anticipated Outcome Of Programme (subject to satisfactory progression) | Completion of Public Health programme | | |
| Expected Rotation Information | Public Health trainees do not rotate on a yearly basis like those in other specialties. Trainees are expected to enter a new placement/rotate at least 3 times during their training. | | |
| Sample Rotation | Placement at beginning of Phase 1 (upon entering training) + to PHE during Phase 1 => Second placement at the end of Year 2 to another Council placement => Third placement is during Phase 3 where trainees will then be expected to request rotation to a location of their choice which will fulfil any areas of special interest they may have. | | |
| GMC National Trainees Survey Link | [GMC National Trainees Survey Link](http://www.gmc-uk.org/education/national_summary_reports.asp) | | |
| Employment Information | | | |
| Employer | Registrars are employed by Derby Hospitals Foundation Trust. During training, registrars are expected to rotate to other locations. These moves are co-ordinated by the Programme Director, with the Training Network Coordinators. | | |
| Pre-Employment Checks | Information on employment checks can be viewed [here](http://www.nhsemployers.org/your-workforce/recruit/employment-checks) | | |
| Salary Scale/Basic Pay | NHS pay circulars can be viewed [here](http://www.nhsemployers.org/your-workforce/pay-and-reward/pay/pay-and-conditions-circulars/medical-and-dental-pay-and-conditions-circulars) | | |
| National Terms and Conditions | Junior doctors Terms and Conditions of Service can be viewed [here](http://www.nhsemployers.org/your-workforce/pay-and-reward/nhs-terms-and-conditions/junior-doctors-dentists-gp-registrars) | | |
| HEE-EM Policies | * [Curriculum Study Leave](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=737) * [Less than Full Time Training](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=799) * [Out of Programme Guidance](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=963) | | |
| Other Policies and Guidance | Information will also be available from the Employing Trust once trainee has started in post.  Travel and relocation expenses policies will be provided by each Trust. | | |
| Working in the East Midlands | If you would like to know more about working in the East Midlands you can find further information [here](https://www.eastmidlandsdeanery.nhs.uk/page.php?id=1006) | | |