

**SHEFFIELD TEACHING HOSPITALS NHS TRUST AND UNIVERSITY HOSPITALS OF DERBY  
AND BURTON NHS FOUNDATION TRUST, IN ASSOCIATION WITH THE UNIVERSITY OF SHEFFIELD  
SCHOOL OF CLINICAL DENTISTRY**

**SPECIALIST REGISTRAR POST (StR4 Post-CCST) IN ORTHODONTICS.**

**JOB DESCRIPTION**

<b>TITLE OF POST</b>	Post-CCST trainee in Orthodontics
<b>GRADE</b>	Specialty Registrar
<b>SPECIALITY</b>	Orthodontics
<b>FULL/PART TIME</b>	Full time (40 hours) * (see below) 2 year post (minimum)
<b>TRAINING PROGRAMME DIRECTOR</b>	Mrs Anjali Patel
<b>BASES</b>	Sheffield Teaching Hospitals NHS Foundation Trust University Hospitals of Derby and Burton NHS Foundation Trust

Whole-time, non-resident appointment in Orthodontics based at the Charles Clifford Dental Hospital, Sheffield, incorporating the School of Clinical Dentistry of the University of Sheffield and Chesterfield Royal Hospital.

The post is approved by the Specialist Advisory Committee in Orthodontics of the Joint Committee for Specialist Training in Dentistry for further specialist training, to build on existing training, leading to eligibility to apply for a Consultant appointment in the NHS.

The specialist Registrar (FTTA) training programme is normally for a term of two years, during which time work is monitored for evidence of satisfactory progress. The post is designed to prepare trainees for the Intercollegiate Specialty Board Exam in Orthodontics leading to the qualification FDS (Orth) and subsequent eligibility for appointment as a Consultant Orthodontist in the NHS. During the training the Specialist Registrar will relinquish the NTN (National Training Number) and be awarded an FTN (Fixed Term Training Number).

The Postgraduate Dean has confirmed that the post has the required educational and staffing approval.

**QUALIFICATIONS/EXPERIENCE REQUIRED**

Registration with the General Dental Council and possession of an M.Orth (or equivalent) in Orthodontics at the time of appointment is essential.

## **CONTRACTED HOURS**

Standard Hours: 40 \*

- Applicants considering applying for this post on a flexible training (LTFT) basis should initially contact the Health Education England (Midlands & East) for a confidential discussion.

## **THE HOSPITALS**

### **SHEFFIELD**

Sheffield is England's fourth-largest city, with a population of over half a million, with the wealth of facilities you would expect to find in a major city, yet it is compact, welcoming and accessible. It is a friendly city with a prosperous economy and relatively low cost of living, all of which makes for an excellent quality of life.

It has good rail and road links, with a typical train journey to London St Pancras taking 2 hours. Manchester Airport is also just over an hour away with an ever-expanding repertoire of routes to national and international destinations.

The city of Sheffield contains an abundance of entertainment and cultural activities including award-winning theatres, (the Crucible and Lyceum are world-class theatres and major regional attractions), museums and galleries, a variety of clubs and live music venues, and a range of spectator and participation sports. With a thriving cultural industries quarter and a range of city-wide events throughout the year, there is something on offer to suit everyone's taste and interests.

Sheffield also boasts two of Britain's most popular and successful Universities, which between them attract more than 38,000 students a year

Located on rolling hills and dissected by river valleys, Sheffield is one of the greenest and most wooded cities in Europe. More than a third of the city lies inside the beautiful Peak District National Park, and it is virtually surrounded by open countryside – over half the city's population live within 15 minutes of open countryside. It is also the greenest city in England, with 175 woodlands and 75 public parks. Sheffield offers a unique proposition of city culture alongside access to some of the most stunning countryside in the UK. This environment, together with the unparalleled strength of the city's climbing, running, walking and biking communities, sets Sheffield apart from anywhere else in the UK. There is also a wide range of affordable housing and excellent schools on offer.

## **ORGANISATION PROFILE**

Sheffield Teaching Hospitals NHS Foundation Trust is one of the UK's busiest and most successful NHS foundation trusts. We provide a full range of local hospital and community services for people in Sheffield, as well as specialist care for patients from further afield, including cancer, spinal cord injuries, renal and cardiothoracic services. In addition to community health services, the Trust comprises five of Yorkshire's best known teaching hospitals.

- The Royal Hallamshire Hospital
- The Northern General Hospital
- Charles Clifford Dental Hospital
- Weston Park Cancer Hospital
- Jessop Wing Maternity Hospital

The Trust has a history of high-quality care, clinical excellence and innovation in medical research. We are proud to be in the top 20% of NHS Trusts for patient satisfaction and, following its inspection in 2015, the Care Quality Commission has given the Trust an overall rating of 'Good' with many areas and services highlighted as 'Outstanding.'

This means that the Trust is one of only 18 (out of 174 Trusts) to have achieved green in every one of the five domains which the Care Quality Commission use to rate a NHS organisation. We are also the only adult healthcare Trust in the Yorkshire and Humber region to have achieved a Good rating overall.

We strive to promote a culture of continuous quality improvement and encourage our staff to innovate and adopt 'best practice' in order to deliver the highest standard of care to our patients.

The Northern General Hospital is the home of the City's Accident and Emergency department which is also now one of three adult Major Trauma Centres for the Yorkshire and Humber region. A number of specialist medical and surgical services are also located at the Northern General Hospital including cardiac, orthopaedics, burns, plastic surgery, spinal injuries and renal to name a few.

A state-of-the-art laboratories complex provides leading edge diagnostic services. The hospital also provides a wide range of specialist surgery such as orthopaedic, spinal cord, hand and kidney transplantation.

The Royal Hallamshire Hospital has a dedicated neurosciences department including an intensive care unit for patients with head injuries, neurological conditions such as stroke and for patients that have undergone neurosurgery. It also has a gastroenterology department, a large tropical medicine and infectious diseases unit as well as a specialist haematology centre and other medical and surgical services.

Sheffield Teaching Hospitals is home to the largest dental school in the region, a maternity hospital with a specialist neonatal intensive care unit and a world-renowned cancer hospital. The Trust is also integrated with the City's adult NHS community services to support our work to provide care closer to home for patients and preventing admissions to hospital wherever possible.

We have a long tradition of clinical and scientific achievement, including the development of one of the UK's first Academic Health Sciences Networks.

Through our partnerships with the University of Sheffield, Sheffield Hallam University, other health and social care providers and industry we remain at the forefront of advancements in clinical services, teaching and research.

We have around 17,000 employees, making us the second biggest employer in the city. We aim to reflect the diversity of local communities and are proud of our new and existing partnerships with local people, patients, neighbouring NHS organisations, local authority and charitable bodies.

We strive to recruit and retain the best staff: the dedication and skill of our employees are what make our services successful and we continue to keep the health and wellbeing of our staff as a priority.

Our vision is to be recognised as the best provider of healthcare, clinical research and education in the UK and a strong contributor to the aspiration of Sheffield to be a vibrant and healthy city. We have begun this journey with our staff, partners and patients and we will continue to explore every aspect of our business to ensure we are doing our very best to achieve our vision.

## **PROUD VALUES**

These are the values that all staff at Sheffield Teaching Hospitals NHS Foundation Trust are expected to demonstrate in all that they do.

**Patients First** – Ensure that the people we serve are at the heart of what we do

**Respectful** – Be kind, respectful, fair and value diversity

**Ownership** – Celebrate our successes, learn continuously and ensure we improve

**Unity** – Work in partnership with others

**Deliver** – Be efficient, effective and accountable for our actions

For further details of our services and organisational structure, including our Board of Directors, and our future plans please visit [www.sth.nhs.uk/about-us](http://www.sth.nhs.uk/about-us)

## **CHARLES CLIFFORD DENTAL HOSPITAL ORTHODONTIC SERVICE**

The hospital is situated to the west of the City Centre and forms part of the University teaching complex, which includes the Royal Hallamshire Hospital as well as being within the University Campus.

The Charles Clifford Dental Hospital and adjacent Royal Hallamshire Hospital are equipped to a high standard with digital radiology and a computerised operating management system. Specialist equipment including dedicated surgical microscopes are available, as is cone beam CT and ultra sound services. There is also a dedicated department for the Orthodontic Department.

The Hospital serves a resident population of approximately 538,000 and in addition, provides specialist services for a wider area, so this figure rises to approximately 672,000 when considering patients from adjacent districts. Specialist services are provided in the departments of Oral Medicine, Oral Microbiology, OMF Pathology, OMF Radiology, Oral Special Needs Dentistry and Oral Surgery, Restorative Dentistry, Orthodontics and Paediatric Dentistry.

### **THE ORTHODONTIC DEPARTMENT**

The department provides specialist orthodontic advice, routine and multi-disciplinary treatment and also provides clinical and didactic teaching in orthodontics at undergraduate and postgraduate levels.

The 15-chair Orthodontic Department is located on the first floor of the Dental Hospital. The Department has a multidisciplinary clinic area, 3 side surgeries and a covid secure open plan 9 chair polyclinic. There are separate undergraduate and postgraduate cephalometric tracing rooms, equipped with computer facilities for digitising lateral skull radiographs, storing digital images, orthognathic planning (Dolphin) and for medical audit (OPAS, TOPAS). All radiographs are digital and available on IMPAX. The Charles Clifford has access to Cone Beam CT with reporting facilities Digital camera equipment is available and there is a designated clinical photography area adjacent to the clinic.

### **RELATED FACILITIES**

Laboratory facilities are centralised within the building on the third floor. There is a well-equipped Dental Radiology department and Medical Illustration facilities are available, both within the Charles Clifford and at the nearby Royal Hallamshire and Children's Hospitals. Excellent library facilities are available in the University Medical and Dental Library within the Royal Hallamshire Hospital. In addition, a limited number of reference books, journals, CAL programmes and a PC are available in the Clinic area, for general use.

There is office accommodation, access to a PC and secretarial support for this post

### **STAFFING**

#### **Sheffield Orthodontic Department NHS Staff**

##### **Consultants**

Ms Melanie Stern	BDS (Hons); MSc (Lond); FDS, FDS (Orth), MOrthRCS (Eng)
Mrs Catherine Brierley	BDS (Hons), MFDS, MOrth, FDS
Mrs Fiona Dyer	BChD (Hons); MMedSci (Sheff, Dist); FDS, FDS (Orth), MOrthRCS (Eng)
Dr Nicola Parkin	BDS; MMedSci (Sheff); PhD (Uni Sheff) FDS, FDS (Orth), MOrthRCS (Eng).
Ms Caroline Mc Carthy	BDS; MSc (Lond); FDS, FDS (Orth), MOrthRCS
Ms Sangeeta Misra	BDS, M Clin. Dent Sci. (Paedo, Leeds), MFDS (RCS Eng), IQE (London), MOrth (RCS Eng), MPhil (Orth, Manch), FDS Orth (RCPS Glasgow)
Mr Tom Frawley	BDS, MFDS, M Clin Dent, M Orth, FDS Orth

##### **Specialty Dentists**

Ms Rachael Benson	BDS MSc MFDS; MOrthRCS
Mrs Paula Murray	BDS MSc MFDS; MOrthRCS

### **Other Hospital Staff**

- Four Senior Specialist Registrars (post CCST) in Orthodontics rotating to Hull/Mexborough/Chesterfield/Derby
- Four Specialist Registrars in Orthodontics rotating to Derby/Nottingham/Lincoln
- Four Orthodontic Therapists

### **University Staff**

#### **Professor in Orthodontics                      Post Vacant Clinical Tutor**

Mrs Paula Murray	BDS MSc MFDS;MOrthRCS
Lecturer:	Vacant
Academic Clinical Fellow	Vacant

### **THE ROYAL DERBY HOSPITAL NHS FOUNDATION TRUST**

#### **University Hospitals of Derby and Burton NHS Foundation Trust, Derby**

Recognised by the Department of Health as a high performing Trust, we provide a wide range of services including general medical, surgical, maternity, rehabilitation care & A & E services, with a total of 1,187 beds many of which are single rooms for improved privacy & dignity for patients.

We serve a population of over 600,000 people in & around Southern Derbyshire & for some of our more specialist services we also attract patients from a wider catchment area. Many of our clinicians are among the best in their field, with national reputations.

2010 saw the final completion of this new £334 million hospital including the first rooftop helipad in the East Midlands. The biggest ever investment in health care in Derby, it has brought specialist services & experts together on a single site under the same roof for the first time in Derby's history. It enables Derby and Burton Hospitals Trust to provide patients with the very latest in modern healthcare & the best possible quality of care, bringing significant benefits for patients & staff.

Not only is the hospital fairly new - much of what is inside it is, too. This includes state-of-the-art medical equipment such as CT & MRI scanners.

We have also invested significantly in non-clinical services that play an important part in making the patient & visitor experience in our hospital a more pleasant one. This includes restaurants, eating facilities, shops & a buggy service to help patients & visitors with reduced mobility to get to their appointments or wards easier. We know, by listening to the people who use our services, all of these things make a real difference.

**The Department of Oral & Maxillofacial Surgery & Orthodontics** is part of the Head & Neck Unit, located in the Kings Treatment Centre at the Royal Derby Hospital. There is a fully equipped polyclinic with 5 dental chairs & 2 separate teaching clinics together with 6 consulting rooms. The laboratory is on-site & the orthodontic department has excellent computer equipment, including digital photography with the Dolphin software system.

#### **Postgraduate Facilities**

There is a Postgraduate Medical Education Centre and formal Lecture Theatre at each of the major hospitals with an active Postgraduate Programme and excellent Library facilities, which are linked to those at the University of Nottingham Medical School.

The Library offers an excellent retrieval and inter-library loan service. It carries a reasonable selection of journals relating to the Dental Speciality and a small selection of relevant texts. Specialist Orthodontic Journals are available within the Department.

### Staffing

<b>NHS Consultant Orthodontists</b>	<b>NHS Consultant Maxillofacial Surgeons</b>
Miss A Murray Mrs A-M Smith Mrs A Patel Mr M Mittal Miss A Atwal Mrs S Longstaff	Mr K Jones Mr D Laugharne Mr A Adbullakutty Mr M Thomas Mr A Kumar Mr J Jones

<b>NHS Consultant Restorative Dentistry</b>
Mr Joe Vere - visiting 1 day per month

<b>NHS Consultant Visiting</b>
Mr Jonathan Syme Grant, Consultant Plastic Surgeon - visiting 1 day per month

<b>Other Medical Staff Derby</b>	
Specialty Doctor – Oral Surgery	4
Orthodontic Clinical Assistants	1
Orthodontic Therapists	3

<b>Trainee Medical Staff Derby</b>	
Specialty Doctor – Oral Surgery	5
Orthodontic Therapists	6

<b>Trainee Medical Staff Derby</b>	
ST4 Orthodontics	2
Specialty Registrars (ST1-3) Orthodontics	1
Specialty Registrars Maxillofacial Surgery	3
DFTs Oral Surgery	8

**PROPOSED TIMETABLE** (subject to change)

***Consultants in charge of training:***

**CCDH:** Mrs N Parkin

**RDH:** Miss A M Murray

	AM	PM	
Monday	RDH  Treatment (AA)	RDH  3:4 Treatment 1:4 New Patient (AA)	
Tuesday	RDH  1:2 New patients 1:2 Treatment  (AMS/AMM)	RDH  1:2 Treatment patients 1:4 Orthognathic 1:4 Review  (AMS/AMM)	
Wednesday	CCDH  2:4 Treatment 2:4 Study/Research  (FMD)	RDH  2:4 Treatment/Review 2:4 Study/Research  (FMD)	
Thursday	RDH  1:4 OGN 1:4 Admin 1:2 Treatment  (AMM / AMS/AA/SL/AP)	RDH  1:2 Treatment 1:4 Study 1:4 OGN/Restorative (AMM / AMS/AA/SL/AP)	
Friday	CCDH  1:4 Cleft clinic 1:4 New patient clinic 1:4 OGN 1:4 Admin  (TF/MRS/CB)	CCDH  1:2 Treatment patients 1:4 OGN/MDT/Teaching  (CB)	

Timetabled in will be the rolling audit sessions at both CCDH and RDH.

**Key**

CCDH = Charles Clifford Dental Hospital & RDH = Royal Derby Hospital  
AMS=Mrs Anne Marie Smith, AMM=Miss Alison Murray, AP=Mrs Anjali Patel, SL: Mrs Sarah Longstaff, AA: Miss Amarpreet Atwall, MS= Miss Melanie Stern, FD= Miss Fiona Dyer, NP = Miss Nicola Parkin, CB – Mrs Catherine Brierley, TF: Mr Tom Frawley

**This job description is intended as a guide to the general scope of duties and in not intended to be definitive or restrictive. It is expected that some duties will change over time and this description will be subject to review in consultation with the post holder.**

## **OVERALL DUTIES**

Regular duties include New Patient assessment sessions to be carried out in conjunction with the relevant consultant. Cases treated with interceptive measures are reviewed as well as monitoring GDP treatment.

Personal treatment sessions offer exposure to a range of orthodontic treatment techniques and appliances treating varied and difficult malocclusions with the emphasis on patients requiring multidisciplinary treatment.

In addition to the regular sessions involving assessments and treatment for orthodontic patients, the Post-CCST StR will be closely involved in the management and administration of the various Joint Clinics held at both hospitals. Joint Clinics for patients requiring orthognathic surgery are held regularly. Joint Clinics are also held with the Consultants in Restorative Dentistry and for the Regional Cleft Lip and Palate Service at both hospitals.

The Post-CCST StR would be expected to liaise with the Consultants at both sites with regard to clinic cover, annual and study leave

## **STUDY AND RESEARCH**

The Post-CCST StR will be involved in the Postgraduate teaching and supervision of Clinical Assistants. Active participation in section 63 courses for General Dental Practitioners would be expected together with involvement in training for local Vocational Trainee dentists (DF1 and DF2's).

The Post-CCST StR will be involved in Clinical Audit locally and regionally. He/she will be given the opportunity to attend Local and Regional Study Circle meetings and would be expected to attend national orthodontic meetings.

The Post-CCST StR will be expected to assist in the teaching on Undergraduate and Postgraduate Students and will be recommended for an honorary university appointment in the Department of Child Dental Health. He/she will also be encouraged to undertake small clinical research projects with a view to publication and to prepare a series of interesting case reports either for presentation at meetings or for publication. Two sessions are allocated specifically for study and research.

## **CONDITIONS OF SERVICE**

The appointment is subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff (England and Wales) amended from time to time, and also such other policies and procedures which may be agreed by the specific Trusts.

The successful candidate will work in the units outlined above. As a consequence, he/she is expected to be aware of local policies and procedures and take note of the standing orders and financial instructions of those Trusts.

The Specialty Registrar salary scale is at present £33128\* per annum, rising by annual increments to a maximum of £47,949\* in accordance with the current nationally agreed salary scale. (Access to the top points of the Specialty Registrar pay scale may be withheld in cases of unsatisfactory performance)

\* rate as of 1 April 2021.

## **UNFORESEEN CIRCUMSTANCES**

In accordance with the Terms and Conditions of Service of Hospital Medical and Dental Staff (England and Wales) paragraph 110, Junior Doctors shall be expected in the run of their duties, and within their contract and job description, to cover for the occasional and brief absence of colleagues as far as is practicable.

## **HEALTH CLEARANCE AND MEDICAL EXAMINATION**

This appointment is subject to medical fitness and the appointee may be required to undergo a medical examination and chest x-ray.

Potential applicants should be aware of the Department of Health and GMC/GDC requirements with regard to HIV/AIDS and Hepatitis viruses. The successful candidate must be immune to Hepatitis 'B' and will therefore be asked to provide in advance of appointment evidence of immunity to the Hepatitis 'B' virus.

Candidates are advised that they will be asked at interview whether they are aware of anything preventing them from fulfilling their professional commitment and this includes health.

## **RESIDENCE**

This is a non-resident post.

## **REMOVAL EXPENSES**

Hospitals in the Region now operate their own policy for the reimbursement of relocation expenses.

You should not commit yourself to any expenditure in connection with relocation before first obtaining advice and approval from the Medical Staffing Department at your lead unit, otherwise you may incur costs which you will be unable to reclaim.

## **STUDY LEAVE**

This is granted in accordance with the recommended allowance subject to the maintenance of the service and to prior formal approval by the Director of Postgraduate Education of the Charles Clifford Dental Hospital.

## **ANNUAL LEAVE**

Specialty Registrars on the minimum, 1st or 2nd incremental points of their payscale, shall be entitled to leave at the rate of 5 weeks a year.

Specialty Registrars on the 3rd or higher incremental point on their payscale shall be entitled to leave at the rate of 6 weeks a year.

## **NOTIFICATION OF TERMINATION OF EMPLOYMENT**

Specialty Registrars are required to give the Trust a minimum of three months notice of termination of their employment.

The appointment is for one year in the first instance, renewable for a second year subject to satisfactory work and progress.

### **HEALTH AND SAFETY**

Each hospital involved in this rotation recognises its duties under the Health and Safety at Work Act 1974 to ensure, as far as is reasonably practicable, the health, safety and welfare at work of all its employees and in addition the business of the Trust shall be conducted so as to ensure that patients, their relatives, contractors, voluntary workers, visitors and members of the public having access to Trust premises and facilities are not exposed to risk to their health and safety.

All medical and dental staff under contract to the Trusts will be expected to comply with Regional and appropriate District and Trust Health and Safety Policies.

Arrangements will be made for the successful candidate to receive copies of the Health and Safety policies which are relevant to each Trust.

**ARRANGEMENTS FOR APPLICANTS VISITING HOSPITAL AND MEETING EXISTING MEMBERS OF STAFF**

Candidates wishing to visit the Hospitals concerned, are requested to make arrangements direct with:

**Charles Clifford Dental Hospital**

Mrs N Parkin  
Consultant Orthodontist  
Charles Clifford Dental Hospital  
Wellesley Road  
Sheffield  
S10 2SZ

Telephone: 0114 2717879

Email: [nparkin@nhs.net](mailto:nparkin@nhs.net)

**Royal Derby Hospital**

Miss AM Murray  
Consultant Orthodontist  
Royal Derby Hospital  
Uttoxeter Road  
Derby  
DE22 3NE

Telephone: 01332 787865

Email: [Alison.murray6@nhs.net](mailto:Alison.murray6@nhs.net)

**Training Programme Director**

Anjli Patel  
Consultant Orthodontist  
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